



**INDIANA RETIRED LAW ENFORCEMENT
OFFICER TRAINING PROGRAM**

P.O. BOX 530 • VALPARAISO, IN 46385
WWW.INRETLEO.COM • 219-510-4773



INSTRUCTIONS FOR RETIRED OFFICERS

IF YOU HAVE A RETIRED IDENTIFICATION PROVIDED BY YOUR AGENCY:

1. COMPLETE THE "APPLICATION FORM" (Fill in required information, print the form, sign form)
2. PROVIDE A COPY (FRONT AND BACK) OF YOUR RETIRED IDENTIFICATION
3. COMPLETE THE "AFFIDAVIT FORM" (Fill in required information, print the form, sign form)
4. SEND BOTH SIGNED FORMS AND THE COPY OF YOUR ID, ALONG WITH A CHECK OR MONEY ORDER IN THE AMOUNT OF \$75.00 TO: INRETLEO, P.O. BOX 530, VALPARAISO, IN 46385

IF YOU DO NOT HAVE A RETIRED IDENTIFICATION PROVIDED BY YOUR AGENCY:

1. COMPLETE THE "APPLICATION FORM" (Fill in required information, print the form, sign form)
2. COMPLETE THE "AFFIDAVIT FORM" (Fill in required information, print the form, sign form)
3. COMPLETE THE "PENSION VERIFICATION FORM" (Fill in required information, print the form, have the form signed as indicated)
4. SEND ALL SIGNED FORMS AND ACCOMPANYING LETTERS (IF APPLICABLE) ALONG WITH A CHECK OR MONEY ORDER IN THE AMOUNT OF \$75.00, TO: INRETLEO, P.O. BOX 530, VALPARAISO, IN 46385

NOTE: THIS APPLICATION PROCESS IS FOR YOUR FIRST INRETLEO QUALIFICATION ONLY. IN THE FUTURE, ONCE YOU HAVE PROVIDED THIS INFORMATION IT WILL BE KEPT IN OUR DATABASE AND YOU WILL ONLY HAVE TO SCHEDULE YOUR QUALIFICATION SHOOT.

**IF YOU HAVE ANY QUESTIONS, YOU CAN CALL US AT 219/510-4773 OR E-MAIL US AT:
INRETLEO@YAHOO.COM**

THANK YOU FOR YOUR PARTICIPATION